

STANDARD OPERATING PROCEDURE

Exposure Control & Biohazard Plan



Department: Operations

SOP#140

Applicable to: All Staff

Effective Date: 1 July 2020

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Authority: Chief Of Operations

Applicable CAAS Standards:

Revised Effective Date:

Purpose:

The purpose of this Standard Operating Guideline (SOG) is to outline the position of Brighton Volunteer Ambulance (BVA) regarding the Exposure Control Plan (ECP) for Brighton Volunteer Ambulance (BVA), and identify the steps taken to protect personnel from any hazardous exposures.

Scope:

The scope of this document applies to all staff.

Guideline:

1. The BVA ECP is a separate document, available in the appendix C of this SOG document.
2. In the event of an accidental exposure, personnel are to notify the Shift Supervisor immediately. The Shift Supervisor will respond to begin documentation of the incident.
3. Any employee who is exposed to a hazard is to fill out an Exposure Report Form, which is available via the intranet, being sure to include:
 - 3.1. Exposure Report Form
 - 3.2. Employee Injury Report
 - 3.3. Attached Medical Record
 - 3.4. Supporting Documentation from Occ Health or Hospital if applicable.
 - 3.5. Hipa Release Form
 - 3.6. Corrective Action Investigation and Report
4. All personnel are subject to Occupational Exposures. An Occupational Exposure is defined by OSHA in 29CFR1910.1030 b as:
 - 4.1. *“Occupational Exposure means reasonably anticipated skin, eye, mucous membrane, or parenteral contact with blood or other potentially infectious materials that may result from the performance of any personnel's duties.”*
5. All personnel will be required to complete annual OSHA training. Failure to complete OSHA training in the time specified by the Assistant Chief - Training, will result in removal from the road until training is completed.

This document supersedes any documents on the topic dated prior to the effective date noted above.